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■ OBJECTIVE

To provide design solutions for my clients with special emphasis on conceptual design, communication goals and high attention to detail.

■ GRAPHIC DESIGN EXPERIENCE

2006–present **Greg Devitt Design**

Freelance Graphic Designer and Typesetter

Clients include McGraw-Hill Ryerson, Nelson Education, Regent College Publishing, Pearson Education, Clements Publishing, and Bastian Publishing Services.

1999–2006 **McGraw-Hill Ryerson**

In-House Freelance Graphic Designer and Typesetter

Worked closely with Sponsors, Marketing and Sales to provide design solutions for book covers and interiors ranging from trade books to all levels of education. **Provided** typesetting services to higher education and school division. **Supported** Production Coordinators regarding all aspects of design and print production.

2002 **Durham College of Applied Arts and Technology**

Instructor

Developed teaching material and **instructed** 100 students in the operation of QuarkXPress for the School of Design.

1996–1999 **IBM Canada**

Graphic Designer/Project Coordinator

Worked closely with clients to produce marketing materials and speaker-support presentations. **Coordinated** workflow for design department.

■ COMPUTER EXPERIENCE

- Adobe CS3 Suite (InDesign, Photoshop, Illustrator, Acrobat, Flash, Dreamweaver)
- QuarkXPress
- Xmath, XpressMath, PowerMath
- Microsoft Office Suite (Word, PowerPoint, Excel, Entourage)
- FTP, Email, IM, Videoconferencing

■ OTHER BUSINESS EXPERIENCE

- **Member of the Board of Directors** for the Pregnancy Help Centre of Durham.
- **Member of team** that developed policies and procedures for production and design at McGraw-Hill Ryerson.
- **Developed** workflow procedures for work received in Customer Support Operations at IBM.

■ HONOURS

- **The Theresa Courneyea Outstanding Service Award, 2001, McGraw-Hill Ryerson**
- Numerous **Outstanding Performance Awards, McGraw-Hill Ryerson**

■ EDUCATION

2002–present Tyndale University College, *BRE (in progress)*

1993–1996 Seneca College of Applied Arts and Technology, *Design Arts with High Honours*

References available upon request.